

# Safeguarding Risk Assessment Illuminate You, Lifelong learning Lodge

## 1. Relevant Legislation and Standards

### 1. The Education (Independent School Standards) Regulations 2014

- **Part 3: Welfare, Health, and Safety of Pupils**

- [Regulation 7: Safeguarding](#)
- [Regulation 9: Risk Assessment](#)
- [Regulation 12: Safe Recruitment](#)

### 2. [Keeping Children Safe in Education \(KCSIE\)](#)

### 3. [The Children Act 1989 and 2004](#)

### 4. [Working Together to Safeguard Children 2018](#)

### 5. [The Education Act 2002 \(Section 175\)](#)

### 6. [The Protection of Children Act 1999](#)

### 7. [Equality Act 2010](#)

## 2. Hazard Identification

Hazard	Description
<b>Physical, Emotional, and Sexual Abuse</b>	Risk of students being physically, emotionally, or sexually abused by staff, peers, or external persons.
<b>Inadequate supervision</b>	Lack of appropriate supervision in areas such as playgrounds, hallways, and during trips increases risks.
<b>Staff Recruitment and Vetting</b>	Inadequate background checks may lead to employing individuals who are not suitable for working with children.
<b>Online Safety (Cyberbullying, Grooming, etc.)</b>	Students may face risks online, including cyberbullying, grooming, or exposure to inappropriate content.
<b>Peer-on-peer abuse</b>	Risk of bullying, sexual harassment, or physical abuse between students.

<b>Inadequate staff safeguarding training</b>	Insufficient staff training on safeguarding protocols can lead to failure to recognize and report abuse.
<b>External visitor risks</b>	Lack of control over visitors or external contractors may expose students to harm.
<b>Failure to report concerns</b>	Lack of a clear reporting mechanism for safeguarding concerns increases the risk of harm going unnoticed.

### 3. Risk Evaluation

<b>Risk</b>	<b>Who might be harmed</b>	<b>How might they be harmed?</b>
<b>Physical, Emotional, or Sexual Abuse</b>	Students	Harm caused by abuse that could occur due to inadequate safeguarding procedures or untrained staff.
<b>Inadequate supervision</b>	Students	Students may be harmed through accidents, bullying, or other safety risks due to lack of supervision.
<b>Failure in vetting procedures</b>	Students	Employing unsuitable staff or contractors may increase the risk of abuse or neglect.
<b>Online safety risks</b>	Students	Students may experience harm such as cyberbullying or online exploitation without proper e-safety measures.
<b>Peer-on-peer abuse</b>	Students	Bullying or abuse between students may occur if staff are not vigilant or trained to recognize the signs.
<b>Inadequate safeguarding training</b>	Students	Lack of staff awareness about safeguarding responsibilities may lead to missed signs of abuse or delayed reporting.
<b>Failure to manage external visitors</b>	Students	Visitors may pose a risk if they are not appropriately vetted or supervised during their visit.
<b>Failure to report concerns</b>	Students	Delays in reporting safeguarding concerns could result in ongoing harm to the child.

#### 4. Control Measures

Control Measure	Details	Person Responsible	Completion Date
<b>Safeguarding policy and procedures</b>	Develop a robust safeguarding policy, including procedures for identifying and reporting concerns. Ensure all staff understand it.	Head of School	Nov 2025
<b>Enhanced supervision and risk assessments</b>	Conduct risk assessments for all school activities, including trips. Ensure appropriate staff-to-student ratios and supervision at all times.	Designated Safeguarding Lead (DSL)	Nov 2025
<b>Staff recruitment and vetting</b>	Follow safer recruitment guidelines per <b>Part 3 of The Education (Independent School Standards) Regulations 2014</b> and KCSIE. Carry out Enhanced DBS checks and barred list checks for all staff.	HR Department	Nov 2025
<b>Safeguarding training for staff</b>	Ensure all staff receive annual safeguarding training in line with <b>Keeping Children Safe in Education (KCSIE) 2025</b> . Regular updates throughout the year.	DSL	Updated in line with training cycle
<b>Online safety education and monitoring</b>	Implement e-safety policies that comply with <b>Part 3 of The Education (Independent School Standards) Regulations 2014</b> . Provide	IT Manager	Continuous

	regular online safety training for students and staff, and use monitoring software.		
<b>Anti-bullying and peer-on-peer abuse policy</b>	Create a clear anti-bullying policy and procedures to address peer-on-peer abuse. Regularly monitor and support students through pastoral care.	DSL and Pastoral Team	Continuous
<b>Visitor management procedures</b>	Ensure a strict sign-in/sign-out procedure for all visitors, with identification checks. Supervise visitors while they are on school premises.	Front Office/DSL	Continuous
<b>Reporting and whistleblowing mechanisms</b>	Create a clear and accessible reporting system for safeguarding concerns. Provide staff with guidance on reporting concerns via the DSL or whistleblowing policy.	Head of School/DSL	Continuous

## 5. Risk Rating and Assessment

Risk	Likelihood	Impact	Risk Rating (RAG)
<b>Abuse or harm to students</b>	Unlikely	Severe	Amber
<b>Inadequate supervision</b>	Possible	Moderate	Amber
<b>Failure in recruitment vetting</b>	Unlikely	Severe	Amber
<b>Online safety risks</b>	Likely	Low	Green
<b>Peer-on-peer abuse</b>	Possible	Severe	Red
<b>Inadequate staff training</b>	Possible	Severe	Red
<b>External visitor risks</b>	Unlikely	Severe	Amber
<b>Failure to report concerns</b>	Possible	Severe	Red

## 6. Monitoring and Review

Review Measure	Details	Person Responsible	Review Date
<b>Regular safeguarding audits</b>	Conduct termly safeguarding audits to ensure policies and procedures are being followed.	DSL	Monthly
<b>Staff training review</b>	Review staff safeguarding training annually to ensure compliance with <b>KCSIE</b> and address any gaps in knowledge.	DSL, Manager and Training Dep	Monthly
<b>Supervision and risk assessment reviews</b>	Regularly review student supervision plans and risk assessments for school activities and trips.	DSL and School Leadership	Monthly
<b>Online safety monitoring</b>	Continuously monitor and update the school's online safety policies and software to address new risks.	IT Manager	Continuous
<b>Visitor procedures review</b>	Review the visitor sign-in/out system and supervision practices to ensure visitor safety is maintained.	Front Office/DSL	Continuous

### References to Key Legislation and Regulations

1. [The Education \(Independent School Standards\) Regulations 2014](#)
  - o Part 3: Welfare, Health, and Safety of Pupils  
Link
2. [Keeping Children Safe in Education \(KCSIE\)](#)

3. [Working Together to Safeguard Children \(2018\)](#)

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